

48 HOURS BEFORE

Preparing for your Smarter Drafter Builder Training

We're so excited that you're getting started with your Smarter Drafter Builder Training! To make sure you get the most out of your training, we recommend starting the process of getting signed up and signed in to Smarter Drafter at least 48 hours in advance of your training, so you have time to troubleshoot any issues you come across.



BEFORE YOU GET STARTED

Ensure you have received your Smarter Drafter invitation email.

Smarter Drafter account setup for [Smarter Drafter (L&D Environment)]



Smarter Drafter <team@smarterdrafter.com.au> To: emma.wright+lde@live.com.au

Hi Emma

Your firm, Smarter Drafter (L&D Environment), has added you to its Smarter Drafter account. This email e

This will be sent to you by your administrator.

If you can't find the email:

- 1. Check your junk mail
- 2.Search for an email from
- team@smarterdrafter.com.au

3.Ask your administrator to resend the email.







AUTOMATED PRECEDENTS, DOCUMENTS & COURT FORMS From Instruction to eSignature

Log in to start creating advanced legal documents

Email Address	
assword	Lost your password?
Type here	
Remember me	
	Login
	Login OR
L	Login OR ogin with SSO
L	Login OR ogin with SSO

LOGIN BEFORE THE TRAINING

We all know getting signed up and logged into a new system for the first time takes a bit of doing - so get it sorted well before your training!

Your first login to Smarter Drafter requires 2FA - 2 Factor Authentication, where you've got a code on your phone or similar to qualify your credentials.

Upon your next log in, you can set up Single Sign On, which reduces the time it takes to get in and get drafting.



To start creating Smarter Drafter Automations you must have at least one folder under Forms> Build.

If you cannot see a folder, please speak to your Administrator.

> smarter drafter	*	Build Forms
Dashboard Forms		New Form New Folder Agreements
火 Build 除 Fill		HR forms Intake forms
 Submissions Companies 		= Policy forms
표 Users ·		< Recycle Bin 💿
22. End-Users 12 Directories 12 Groups		

INSTALL THE MICROSOFT WORD ADD-IN

The best way to use Smarter Drafter is within the environments Lawyers are familiar with.

- To get the plugin for Microsoft Word:
- 1. Open Microsoft Word, go to the App Store and install the Smarter Drafter Enterprise app
- 2. Turn on Design Mode in Microsoft Word > Go to File > Options > Customise Ribbon and select Developer.



OK Cancel

MEET SMARTER DRAFTER PRO

Unleash the power of automation with Smarter Drafter's no-code builder. Build logic into your existing precedents and embed them in your team's existing workflow.

LEARNING CENTRE

smarterdrafter.com

