



Branding and Logos

Help Article

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1. Branding

1.1 Add a Logo

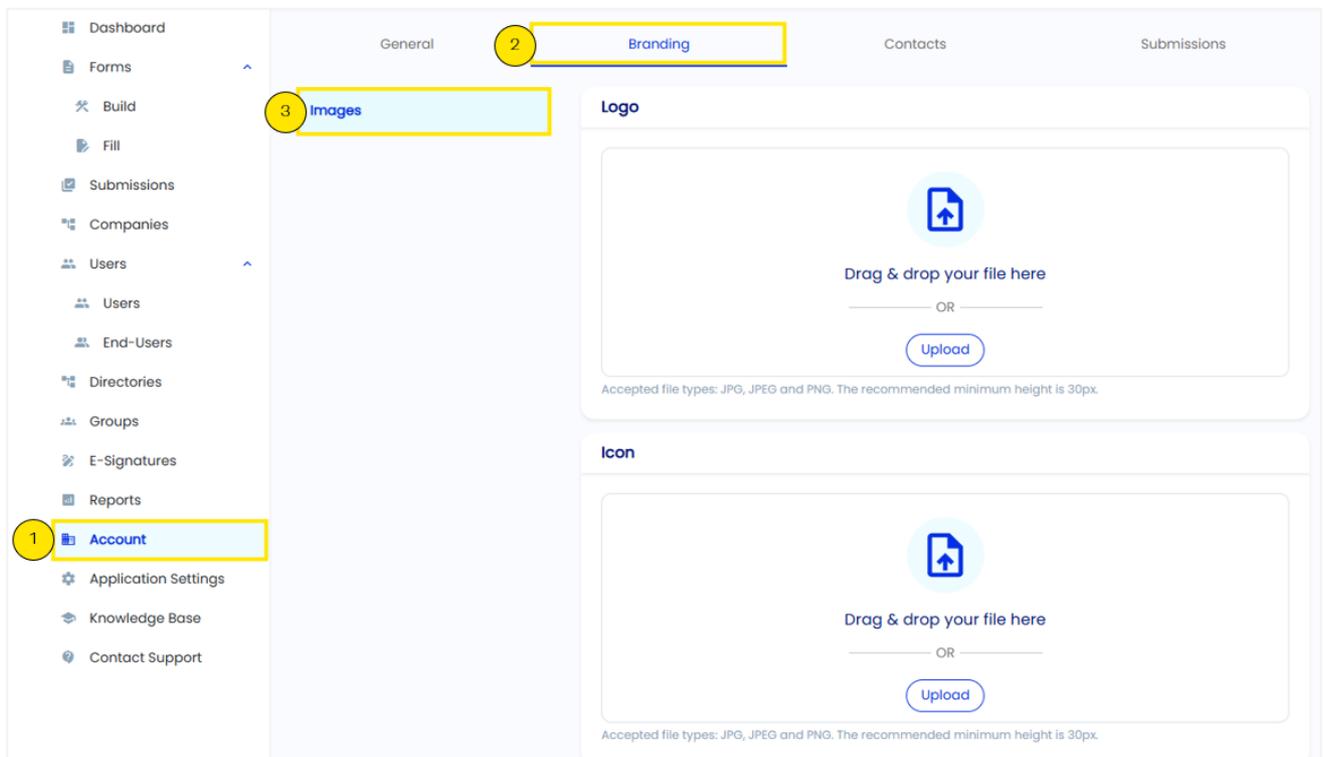
The logo for your organisation can be added with the **Logo Uploader**. The image added here will appear on the branded intake form and documents where the logo has been inserted into the template.

Add a Logo to your branding:

1. Click **Account** in the navigation menu.
2. Open the **Branding** tab.
3. This will bring you to the **Images** uploader.

In the **Logo uploader**, select and upload a JPG or PNG image of at least 30px high. A larger image will look better, and a horizontal shaped logo will look optimal.

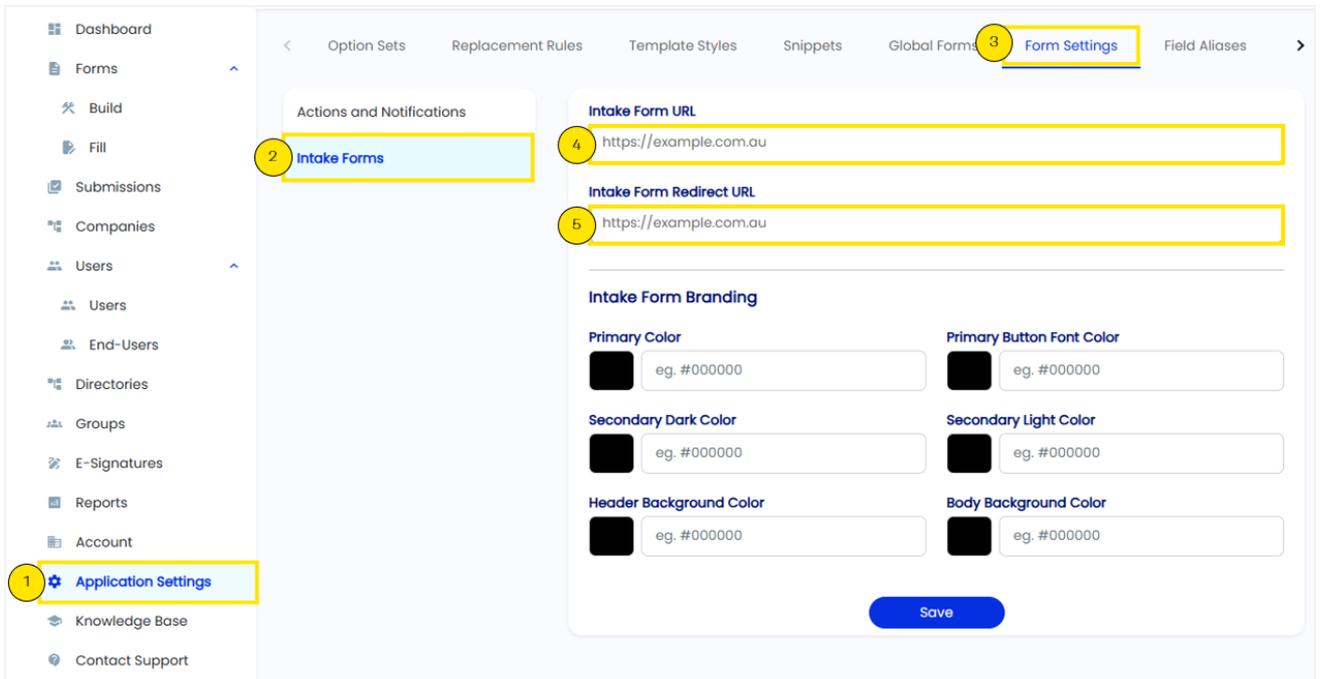
In the **Icon uploader**, select a JPG or PNG of at least 30px. An optimal icon is a simplified version of a logo or other branding element.



1.2 Branded Intake Form

To create a **branded intake form** for your organisation:

1. Click **Application Settings** in the navigation menu.
2. Open the **Form Settings** tab.
3. Click **Intake Forms**.
4. The **Intake Form URL** is where you want the form to be located.
5. The **Intake Form Redirect URL** is a page where the form filler will be taken after submitting the form.



The screenshot displays the 'Form Settings' configuration page. On the left, the navigation menu has 'Application Settings' highlighted with a yellow box and a circled '1'. The main content area has a breadcrumb trail: 'Option Sets > Replacement Rules > Template Styles > Snippets > Global Forms > Form Settings', with 'Form Settings' highlighted and circled '3'. Below the breadcrumb, there are two tabs: 'Actions and Notifications' and 'Intake Forms', with 'Intake Forms' highlighted and circled '2'. The 'Intake Form URL' field is highlighted with a yellow box and circled '4', containing the text 'https://example.com.au'. The 'Intake Form Redirect URL' field is highlighted with a yellow box and circled '5', also containing 'https://example.com.au'. Below these fields is the 'Intake Form Branding' section, which includes four color pickers: 'Primary Color', 'Primary Button Font Color', 'Secondary Dark Color', and 'Secondary Light Color', each with a color swatch and a text input field containing 'eg. #000000'. At the bottom right of the branding section is a blue 'Save' button.

Let's look at an example of a colour scheme for a branded intake form. This colour scheme will produce a form with the following look.

- Primary Color sets the button backgrounds to navy.
- Primary Button Font Color sets the button label to white.
- Secondary Dark Color sets the headings to medium blue.
- Secondary Light Color sets the progress bar and active Table of Contents item to medium grey.
- Header Background Color sets the header white.
- Body Background Color sets the page background to light grey.

Intake Form Branding

<p>Primary Color</p> <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #000361; margin-right: 5px;"></div> <input style="width: 150px;" type="text" value="#000361"/> </div>	<p>Primary Button Font Color</p> <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #ffffff; margin-right: 5px;"></div> <input style="width: 150px;" type="text" value="#ffffff"/> </div>
<p>Secondary Dark Color</p> <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #2f509d; margin-right: 5px;"></div> <input style="width: 150px;" type="text" value="#2f509d"/> </div>	<p>Secondary Light Color</p> <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #dbdbdb; margin-right: 5px;"></div> <input style="width: 150px;" type="text" value="#dbdbdb"/> </div>
<p>Header Background Color</p> <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #ffffff; margin-right: 5px;"></div> <input style="width: 150px;" type="text" value="#ffffff"/> </div>	<p>Body Background Color</p> <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: #f5f5f5; margin-right: 5px;"></div> <input style="width: 150px;" type="text" value="#f5f5f5"/> </div>

6%

Save & Resume Later
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Welcome

Welcome! This form can quickly and easily create a will to leave your entire estate (aside from optional gifts of personal items and charitable donations) to your children.

Here's how it works:

- Aside from optional gifts of personal chattels and charitable donations, you leave your entire estate to your children.
- You can choose whether step-children are included within the definition of "children" for these purposes.

Don't worry if any of the legal concepts above seems confusing at this stage. We will guide you through the process step by step. You are in good hands.

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