



Activate iManage Integration

Help Guide

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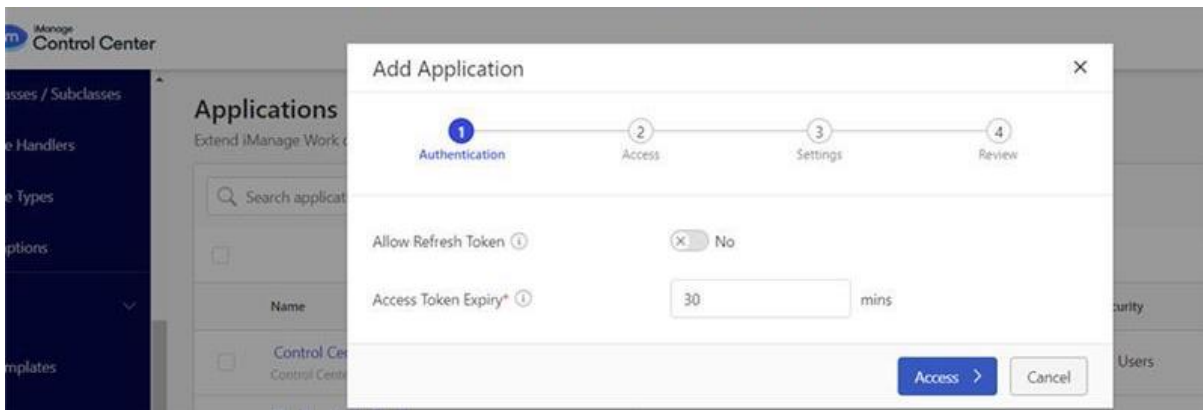
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1. Activate iManage Integration

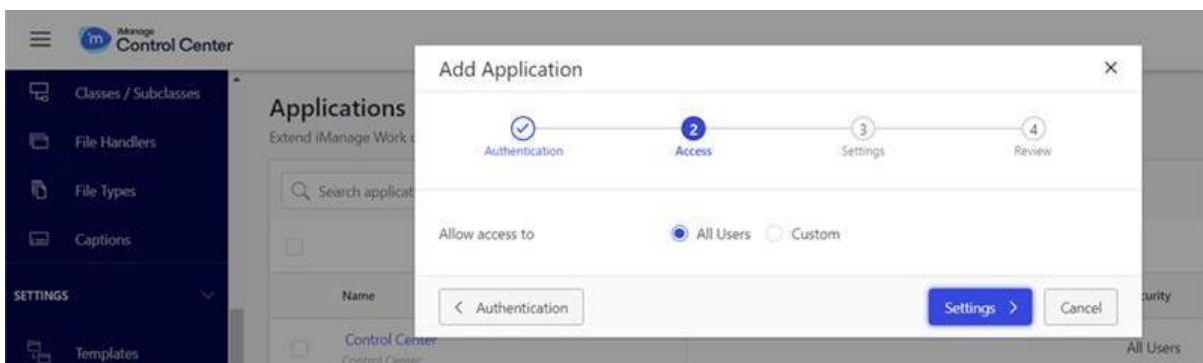
1. Access iManage Control Centre then menu Applications.
2. Search for application name Tensis - Smarter Drafter.

Note: If you can't find it, request iManage support to add it to your iManage instance.
Use the name: "Tensis - Smarter Drafter" and ID: 2c360609-eb2a-4cc9-84fc-ff88e9e7267b.

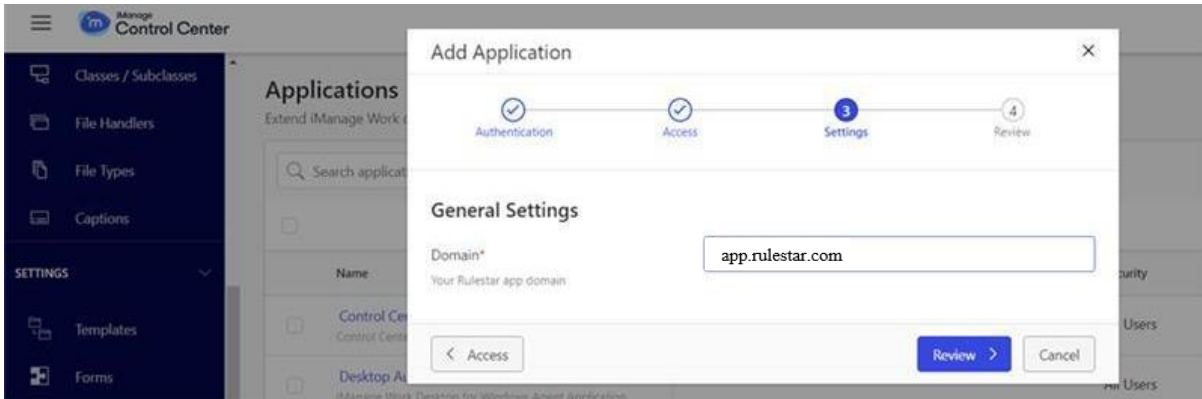
3. Click **Add Application** and configure it as follows. In the **Authentication** screen:
 - **Allow Refresh Token** is set to "No".
 - **Access Token Expiry** set to "30 mins".
 - Click **Access**.



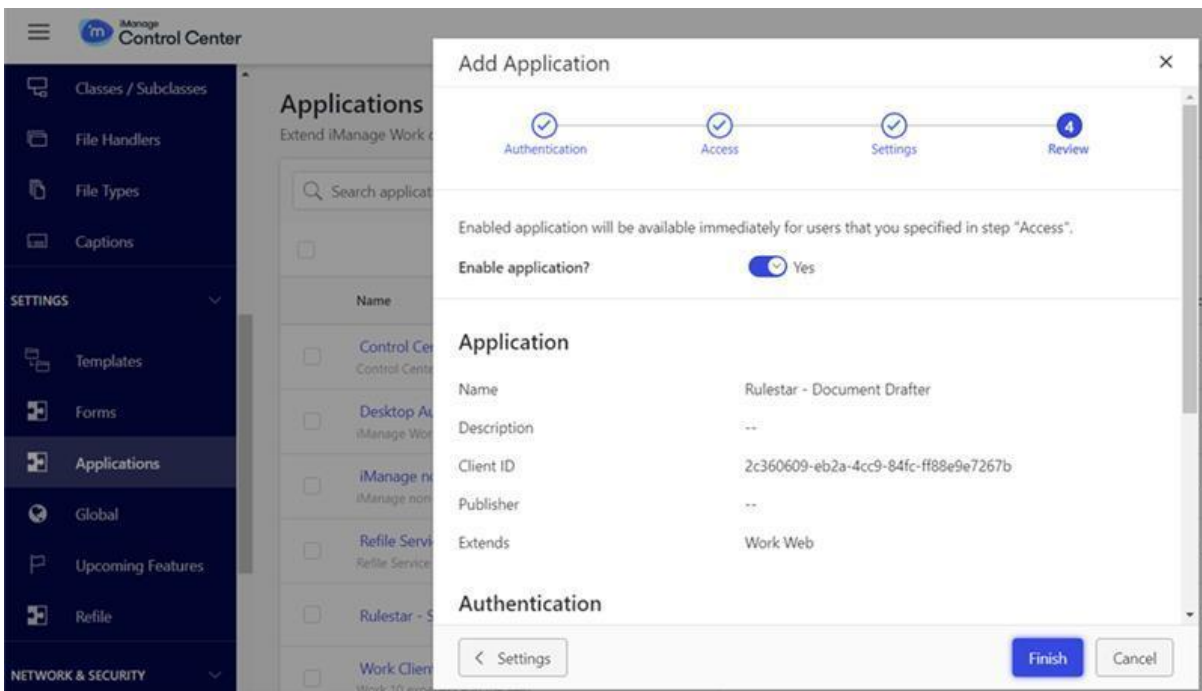
4. In the **Access** screen:
 - Allow access to all users.
 - Click **Settings**.



- In the Settings screen:
 - Enter your unique Smarter Drafter domain.
 - Click **Review**.

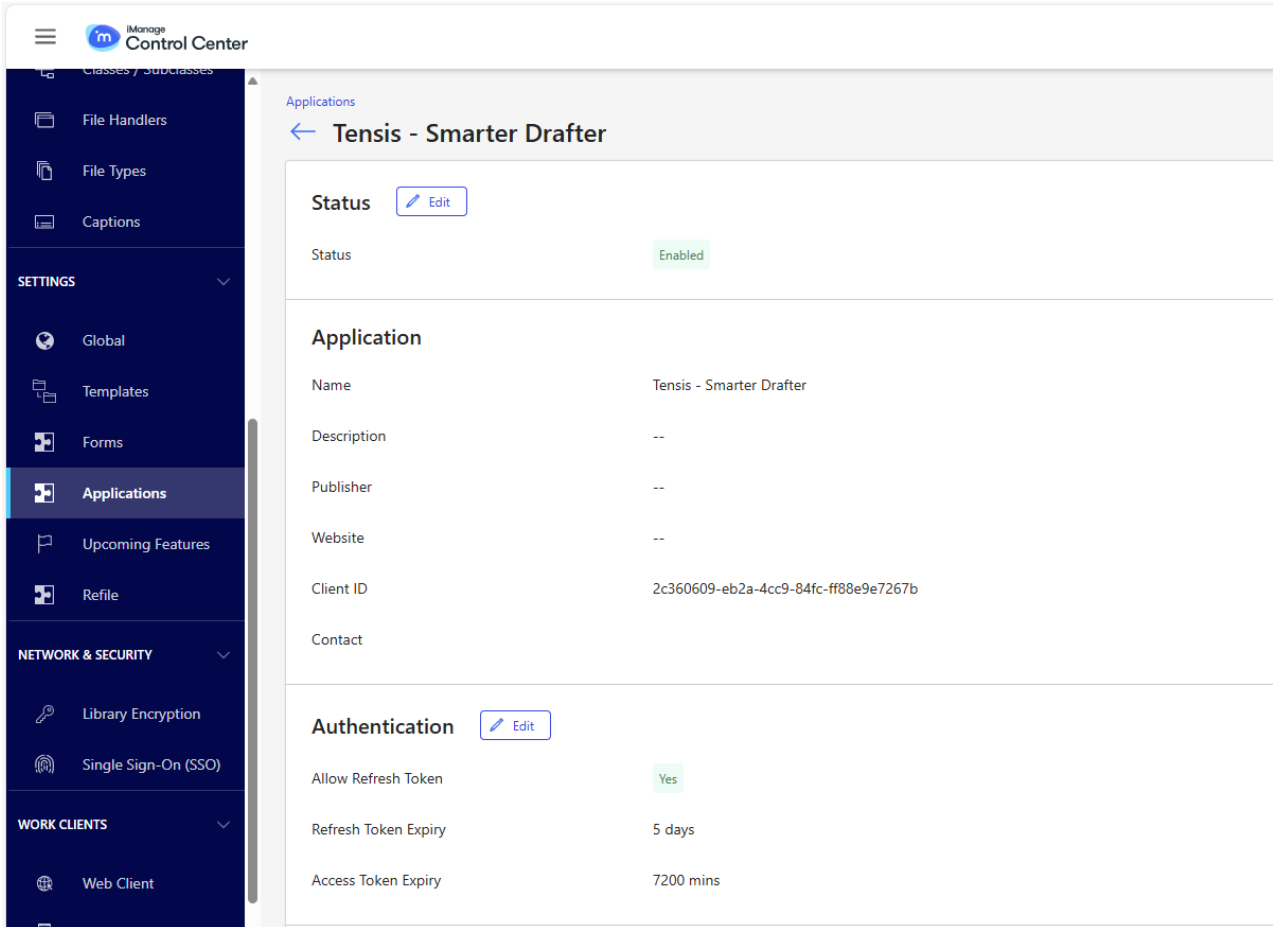


- In the Review screen:
 - Select **Yes** to Enable application.
 - Click **Finish**.



2. Additional Considerations

1. Please Make sure pop ups are enabled in your browser for **Cloud iManage**.
2. Please make sure you update the **Authentication** section in iManage if required - it is set to 30min by default. Click Edit in the **Authentication** settings.



The screenshot displays the iManage Control Center interface. The left sidebar contains navigation options: Classes / Subclasses, File Handlers, File Types, Captions, SETTINGS (Global, Templates, Forms, Applications, Upcoming Features, Refile), NETWORK & SECURITY (Library Encryption, Single Sign-On (SSO)), and WORK CLIENTS (Web Client). The main content area shows the 'Applications' section with a sub-header 'Tensis - Smarter Drafter'. It includes a 'Status' section with an 'Edit' button and a green 'Enabled' indicator. Below is an 'Application' section with fields for Name (Tensis - Smarter Drafter), Description, Publisher, Website, Client ID (2c360609-eb2a-4cc9-84fc-ff88e9e7267b), and Contact. The 'Authentication' section at the bottom has an 'Edit' button and settings for Allow Refresh Token (Yes), Refresh Token Expiry (5 days), and Access Token Expiry (7200 mins).